

AIRPORT MAINTENANCE WORKER

DEFINITION

To operate and maintain various pieces of equipment used in maintaining the airport's facilities, building and grounds; to perform routine maintenance and repair duties services to airport users; to respond to emergencies; and to assist in enforcement of rules and regulations.

SUPERVISION RECEIVED AND EXERCISED

General supervision is provided by the Airport Operations Manager.

EXAMPLES OF DUTIES

Depending upon assignment, duties may include but are not limited to the following:

1. Operates power blade, drag roller, tandem disc, street sweeper, and other related equipment used in maintaining the airport's facilities and grounds.
2. Maintains radio contact with the Federal Aviation Administration control tower, responds to and handles emergencies on the field; notifies appropriate emergency authorities; issues Notices to Airman (NOTAMS) if warranted by calling the tower or Oakland Flight Service Station or other appropriate FAA officials in reference to hazardous operations conditions.
3. Repairs equipment, facilities and grounds, or other related items.
4. Performs routine maintenance of equipment including lubrication and minor repairs.
5. Notifies airport patrons of violations of rules and regulations.
6. Records daily log of activities.
7. Grades shoulders of runways and taxiways.
8. Sweeps runways and taxiways with a motorized street sweeper.

Examples of duties (continued)

9. Performs custodial maintenance of grounds and facilities.

QUALIFICATIONS

Knowledges, Abilities, and Skills

- A. Knowledge of makes, models and types of general aviation (civilian) aircraft is desirable.
- B. Knowledge of applicable Federal Aviation Administration regulations pertaining to safety procedures on the ground and taxiing signals is desirable.
- C. Ability to assimilate training and perform functions upon own initiative.
- D. Ability to operate and perform minor maintenance on equipment such as power blades, flail mower, street sweeper, tandem discs, and drag rollers.
- E. Ability to perform moderately difficult facility and building maintenance.
- F. Ability to deal effectively and harmoniously with users, tenants and co-workers.
- G. Possession of a valid Class III California Driver's License.
- H. Radio-telephone operator's license to be obtained after appointment.

Experience and Education

Any combination equivalent to experience and education that could likely provide the required knowledge and abilities would be qualifying. A typical way to obtain the knowledge and abilities would be:

Experience:

One year of full-time, paid general maintenance of buildings, grounds, and related mechanical equipment, preferably in connection with and airport operation. Experience in the operation of motorized equipment is desirable.

Education:

Equivalent to completion of twelfth grade.

Probationary Period: Six Months

303CS85

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AAP Group: 18

FPPC Status: Non-Designated

FLSA Status: Non-Exempt