



CITY OF HAYWARD
ENCROACHMENT PERMIT APPLICATION

Taken by: _____ **Permit Number:** _____ **Permit Fee: \$** _____

Owner: _____ Phone No.: _____

Address: _____ City: _____ State: _____ Zip: _____

Contractor Name: _____ Phone No.: _____

Address: _____ City: _____ State: _____ Zip: _____

Contact Person's Name: _____ Phone No.: _____

Applicant: _____ Phone No.: _____

Contractor's License No.: _____ Class: _____

City Business License (Tax ID No.) _____ Expiration Date: _____

Work Site location: _____

Date of anticipated work to be started: _____ to be completed: _____

Description of work (attached plans and details if available or as required): _____

(List all work needs to be done within public right-of-way, any dimensions such as linear feet, square feet of area, quantities of items such as SDMH, inlets, driveway, etc.)

Scope of Permit: (Check appropriate box(es) and enter pertinent information to appropriate table(s))

Street work (Concrete) (trench or bore):

____ ft Length of curb, gutter and sidewalk (7.a.(1))	____ Number of pedestrian ramps, driveways (7.a.(3))	____ ft Length of planter strip fill per property (7.a.(4))	____ ft Length of street cut for trenches (7.c.(1))	____ Areas of street cut for bore pits (7.c.(3))
---	--	---	---	--

Drainage system:

____ ft Length of storm pipe and appurtenance (7.b.(1))	____ Number of tie-ins to existing structures (7.b.(3))	____ Number of new SDMHs, vaults, inlets, storm water interceptor or non-standard structures (7.b.(4), (5) and (6))
---	---	---

Utility Services:

_____ location of utility pole (7.e. (1))	_____ Number of connections in sidewalk or on street (7.e.(2))
---	--

Sanitary Sewer Laterals:

_____ ft Length from main or easement (7.f.1.(a))	_____ Number of monitoring structures (7.f.1.(c))	_____ ft Length from existing stub at ROW to building (7.f.1.(d))	_____ Number of repairs and/or replaces in ROW (7.f.1.(f).(i))	_____ Number of repairs and/or replaces in private (7.f.1.(f).(ii))
---	---	---	--	---

Sanitary Sewer Building Court Mains:

_____ ft Length from each building court main when plan, profile and cut sheet are required (7.f.(2).(a))	_____ ft Length from each building court main when plan only is required (7.f.(2).(c))
---	--

Monitoring Well:

_____ Number of proposed wells (7.d.(1).(a)) plus Plan Review of \$354 per project location (7.d.(1).(b))

Temporary Placement of Storage Container:

_____ Number of debris boxes (7.c.(5))	_____ Number of moving containers (PODS) (PL 67)
--	--

Sidewalk Obstruction:

_____ Number of scaffoldings (E7.c.(6))

Street Events (Parade, Sales, Festivals, etc.):

_____ Date of event and provide details of the event (duration, traffic control, parade route, stage, etc.) and plan (PL 65)
--

Other:

Description of work: _____

PERMITEE/OWNER'S AGENT: _____
Print Name Signature Date

DEPARTMENT OF DEVELOPMENT SERVICES
777 B STREET, HAYWARD, CA 94541-5007
TEL: 510/583-4200 ● FAX: 510/583-3649 ● TDD: 510/247-3340