

BUILDING INSPECTOR

DEFINITION

Under general supervision, inspects buildings and associated appurtenances, repairs, improvements and uses for compliance with codes, laws and ordinances.

DISTINGUISHING CHARACTERISTICS

This is the full journey-level classification in which incumbents are responsible for enforcing local, state and federal building regulations. Work is varied requiring inspection of residential, commercial and industrial structures, and thus requires independence of action, judgement and discretion in interpreting and applying codes. This class is distinguished from the Senior Building Inspector classification in that the latter is the advanced journey class and is responsible for training and providing technical advice and lead assistance to the journey level class.

SUPERVISION RECEIVED

General supervision is received from the Supervising Building Inspector, City Building Official or other higher-level management personnel.

SUPERVISION EXERCISED

None.

ESSENTIAL DUTIES

Duties may include but are not limited to the following:

Inspects buildings under construction, alteration or repair for compliance with building codes.

Examines plans and specifications for conformity with local, state and federal ordinances and laws.

Performs skilled inspection work in enforcing compliance with the City's building, plumbing, electrical, mechanical, green, and energy codes plus related state and local ordinances.

Serves public at front counter and on telephone with detailed information on building regulations.

Checks plans and specifications and accepts, rejects or suggests alternatives.

ESSENTIAL DUTIES (continued):

Performs other work and duties as directed.

JOB RELATED AND ESSENTIAL QUALIFICATIONS

Knowledge of:

Materials, methods and standards to be applied in building, plumbing, electrical and mechanical construction.

Building, plumbing, electrical, mechanical, green, and energy codes, ordinances and laws.

Ability to:

Deal effectively and tactfully with builders, engineers, contractors, the public and others in the enforcement of codes and regulations.

Be firm but fair.

Work without direct supervision.

Read and interpret building, green, energy, plumbing, electrical, mechanical and zoning codes plus other related local, state and federal laws and codes.

Read and interpret building plans, blueprints, drawings and specifications.

Envision the finished construction product.

Prepare clear, concise written reports and keep accurate records.

EXPERIENCE AND EDUCATION

Any combination equivalent to experience and education that could likely provide the required knowledge and abilities would be qualifying. A typical way to obtain the knowledge and abilities would be:

Experience: Four (4) years of progressively responsible experience in a variety of building construction work, preferably including one (1) year in a supervisory capacity.

OR

Experience: Two (2) years of experience performing duties similar to those of a Building Inspector.

Education: Equivalent to completion of the twelfth (12th) grade.

EXPERIENCE AND EDUCATION (continued):

Licenses and Certificates: Possession and maintenance of a valid Class C California Driver's License.

Possess and maintain, or have the ability to obtain within one (1) year of hire, an International Code Council (ICC) Certification as a Building Inspector and one (1) ICC trade specific certification (i.e. plumbing, electrical, or mechanical).

SPECIAL REQUIREMENTS

Essential duties require the following mental and/or physical ability to: work in a standard office environment and use standard office equipment and current software; work at construction sites with occasional exposure to extreme noise and frequent exposure to slips/trips and falls; perform various physical activities on a continuous basis including sitting, standing, walking, kneeling, crouching, stooping, squatting, climbing and twisting upper body and work outside in extreme cold or heat; safely drive to various locations as required; grasp, perform repetitive hand movements and fine coordination to prepare documents and data using a computer keyboard and mouse/trackball; safely lift and move equipment and materials weighing up to 35 pounds; converse by telephone, email, and in person, and be clearly understood; read and comprehend legal, technical and complex documents; interact with the public and all different levels of City staff in an effective and professional matter. Essential functions must be performed with or without reasonable accommodation.

PROBATIONARY PERIOD: One (1) year

T350CS88

February 1988

Revised: October 2013

Revised: January 2016

AAP GROUP: 5

FPPC STATUS: Designated

FLSA STATUS: Non-Exempt